



Winning Strategies: Scholarship & Grant Writing Guide

A practical tool you can use for every application



1. BEFORE YOU APPLY

Quick fit check

- Does this align with my goals?
- Do I meet all eligibility requirements?
- Do I understand the scoring criteria?
- Have I reviewed past winners or examples?



4. DON'T JUST LIST IT - PROVE IT

- Attendance / participation growth
- Revenue or funding impact
- Community or industry outcomes
- Measurable results



2. PREP YOUR MATERIALS

Have these ready before you start:

- Resume + professional bio
- Letters of support
- Budget or financials (if required)
- Project description
- Impact data (metrics, results, outcomes)



5. WRITING FORMULA

Use this every time

- Situation: What was happening?
- Task: What needed to be done?
- Action: What did you do?
- Result: What changed because of it?



3. BUILD YOUR STORY

Answer these before writing

- Why this opportunity matters to me
- Why now is the right time
- What impact I've already made
- What impact I will make next



6. FINAL SUBMISSION CHECKLIST

- Answered every question directly
- Followed all instructions and word limits
- Included all required materials
- Proofread carefully
- Had someone review it



7. TOP PRO TIPS

- This is not free money—it's funding with expectations
- Fit matters more than effort
- Clarity beats complexity
- Make it easy to review and score
- Preparation wins every time

“Need a second set of eyes? We're here to help—reach out anytime for feedback or review.”

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